

## Grapevine List Etiquette

We are pleased that more and more of you are subscribing to and using ISI's Grapevine list serv. This is a tool for the ISI family's use in communicating with each other—ISI staff, Ministry Representatives, and Affiliates/Associates. The purpose of the Grapevine is to provide a venue by which you may share (or solicit) valuable ministry ideas and tool/resource suggestions to enhance ISI's outreach to international students.

In order to ensure its effective use, we want to remind you of a few simple guidelines to observe when submitting or responding to content:

- ***Do not abuse the list by overloading people with emails.*** Keep in mind that if you hit “Reply,” your message will populate to everyone on the list. If your intent is to respond to only the writer of a message, please email their personal email directly.
- ***Use discretion in determining what is helpful*** for ministry resourcing and post only that content which is useful for our ministry to international students or for personal growth. A good rule is to ask yourself whether content is beneficial to others or only of personal interest to you.
- ***No soliciting for third-party services and/or products.***
- ***No political comments and/or other potentially divisive comments.***
- Keep in mind that written responses do not indicate the “tone” with which a statement is intended. ***Take care to avoid misinterpretation or offense.***
- ***If a discussion/question involves official ISI policy or procedures, please ask*** the appropriate Home Office department to give input for all Grapevine members. This helps us avoid the circulation of misinformation.
- Regarding confidentiality, please keep in mind that this is going to a large number of people, so be sure to ***share only what is appropriate for that audience*** (For example, information regarding a specific student, certain ethnic group's reaction to a ministry tool, or sensitive information regarding ministry to cults targeting international students.)
- ***The Home Office reserves the right to moderate all posts.***

Our desire is that this tool will be an encouragement and a blessing to all!

If you haven't subscribed yet, [click here](#) to join the dialogue.