

## Ministry Milestone Guidelines

For questions, email [ISIField@isionline.org](mailto:ISIField@isionline.org)

### 1. REPORTING DEADLINES

Your statistics are due on the tenth day of every month or, if that date falls over the weekend, on the business day prior to the tenth. You must turn in your statistics to your supervisor, RFD, and [ISIField@isionline.org](mailto:ISIField@isionline.org) by that day. If you do not turn in your report, your reimbursements may be withheld until your reports are received.

### 2. STATISTICS FORMS

The Excel statistical reporting form is available on our Ministry Operations website [HERE](#). The consistent forms help us to more efficiently and accurately compile the data for our national summaries. For more information on how to report the numbers, please see the ministry milestone summary [HERE](#) on the Operations website.

### 3. MONTHLY NUMBERS

In general, your monthly figures should reflect only the new growth in each category for the month so you're telling us only what is "new" for each month.

### 4. GOALS

Your Regional Director and/or City Director will contact you to mutually develop yearly goals for your ministry results for each of these categories, based on the unique dynamics of your local ministry. It is our desire that the goals you each set will be seen by all involved as faith goals and that they will be utilized in that spirit. If you have any further questions or need further explanation, please contact your Regional Field Director or [ISIField@isionline.org](mailto:ISIField@isionline.org) for assistance.

We appreciate your help in gathering this information and feel it is invaluable as we respond to donors (especially foundations), share ministry vision, and assess our effectiveness in ministering to students and building the base of church and volunteer relationships that are so key to our mobilization strategy. Please know that, like you, we are trusting God for the ISI team's ministry measured by these milestones and statistics.